

# 「電動車免費泊車優惠」申請表

## Application Form for “EV Free Parking Privilege”



請將已填妥的申請表連同(i)由香港運輸署發出之有效電動車車輛登記文件副本(俗稱「牌簿」) 或 (ii)有關機構發出之有效電動車證明書副本(只適用於政府車輛)透過以下方法遞交:

- 1) 親身遞交至參與停車場的辦事處(見附件) (詳情請瀏覽 [www.linkhk.com](http://www.linkhk.com) 或“泊食易”應用程式); 或
- 2) 電郵至 [CarParkApplication@linkpmsl.com](mailto:CarParkApplication@linkpmsl.com); 或
- 3) 郵寄至香港九龍黃大仙正德街 108 號黃大仙中心南館 A 停車場 4 樓「領展物業管理有限公司-停車場管理部收」



Please submit the completed application form together with (i) a copy of valid Vehicle Registration Document of electric vehicle issued by the Transport Department in Hong Kong; OR (ii) a copy of valid electric vehicle certificate issued by the relevant authority (only applicable for Government vehicles) by the following means:

- 1) Submit in person to the office of Participating Car Parks (see Appendix) (please visit [www.linkhk.com](http://www.linkhk.com) or “Park & Dine” apps for details); or
- 2) By email to [CarParkApplication@linkpmsl.com](mailto:CarParkApplication@linkpmsl.com); or
- 3) By post to “Link Property Management Services Limited - Car Park Management Service” at 4/F Temple Mall South Car Park A, 108 Ching Tak Street, Wong Tai Sin, Kowloon, Hong Kong.

新申請 New Application     續期申請 Renewal Application     更改資料 Change of Information

申請人資料 Particulars of Applicant

申請人姓名\*(必填) Name of Applicant (Mandatory):

\*申請人姓名必須與車輛登記文件之「登記車主的全名」相同。

The Name of Applicant must be identical with the “Full Name of Registered Owner” shown in Vehicle Registration Document.

手提聯絡電話號碼(必填) Mobile Contact Telephone Number (Mandatory): \_\_\_\_\_

申請結果將會以短訊形式發送至申請人的電話號碼。Result of the application will be sent to Applicant's telephone number by SMS.

如需以郵寄通知，請在方格內加上「✓」號。Please tick the box if **mail notice** is required

八達通卡號碼(必填) Octopus Card Number (Mandatory) : \_\_\_\_\_ ( )

電郵地址 Email Address: \_\_\_\_\_

聯絡地址 (必填) Correspondence Address (Mandatory) :

\_\_\_\_\_  
\_\_\_\_\_

申請人電動車車輛登記號碼 Vehicle Registration Mark of Applicant's electric vehicle:

(請注意: 所有上述個人資料只作申請「電動車免費泊車優惠」之用及用於附在此申請表的個人資料收集聲明內所列的其他用途。一切資料將會保密。申請人成功申請後，使用已登記八達通卡於領展指定停車場及時間充電(由每天早上 10 時至晚上 10 時)，並出示任何消費金額之機印發票，可享最多一小時免費泊車優惠，詳情請參閱有關申請及使用「電動車免費泊車優惠」條款與細則。)

(Remarks: All the above personal data will be only for processing application for “EV Free Parking Privilege” and for other purposes more particularly set out in the attached Personal Information Collection Statement, all the above information will be kept strictly confidential. With a registered Octopus Card, the successful applicant can enjoy parking his/ her EV car at the designated space with electrical charging facilities for recharging purpose from 10:00am to 10:00pm daily. During the recharging period, a maximum of 1 hour parking fee will be waived upon any amount of spending with machine-printed receipt. For details, please refer to the “Terms and Conditions for Application and Use of Electric Vehicle Free Parking Privilege”.

## 申請人聲明及簽署 DECLARATION AND SIGNATURE OF APPLICANT

本人/我們明白參與停車場所提供的充電車位只供所屬地契/大廈公契指定屋邨或屋苑之住戶或商場用戶及其真實訪客作為停泊車輛之用 ( “ 使用者類別 ” )。本人/我們已自行考究有關參與停車場的使用者類別並據實聲明本人/我們屬參與停車場使用者類別人士。

I/We acknowledge that spaces provided in the Participating Car Parks shall not be used for any purposes other than for parking of motor vehicles belonging to the residents or occupiers of the designated estate or court or shopping centres or their bona fide guest and visitors as the case may be so specified in the government lease/deed of mutual covenants (“**Categories of Users**”). I/We have conducted my/our own investigation on the Categories of Users of the Participating Car Parks and I/we sincerely declare that I/we fall within the Categories of Users.

本人/我們同意 (i) 接受及遵守由領展物業管理有限公司及/或領展物業有限公司及/或領展資產管理有限公司作為領展房地產投資信託基金管理人及/或其代表及承辦商 ( 統稱 “ 領展 ” ) 列在(a) 『 電動車免費泊車優惠 』各項條款及細則·及 (b) 參與停車場入口所展示的各項泊車條款及其後之變更：(ii) 領展有權拒絕接受本申請或其後之續期而毋需給予任何理由：及 (iii) 領展可使用本申請表格所提供之資料 ( “ 個人資料 ” ) 作為停車場管理與營運之事宜·包括核實資料及停車場用戶資格及用於附在此申請表的個人資料收集聲明內所列的其他用途。

I/We agree (i) to accept and comply with (a) the Terms and Conditions of Electric Vehicle Free Charging Service and Parking Privilege, and (b) any conditions of parking displayed at the entrance of the Participating Car Parks and any amendments or additions thereto, imposed by Link Property Management Services Limited and/or Link Properties Limited and/or Link Asset Management Limited as manager of Link REIT and/or their representative(s) and contractor(s) (**collectively “Link”**); (ii) that Link may refuse to accept this application or any subsequent renewal without giving any reason; (iii) that Link may use the information provided in this application (“**Personal Information**”) for the operation and management of car parks, including verifying the information and the eligibility of car park users and for other purposes more particularly set out in the attached Personal Information Collection Statement.

領展擬使用閣下/你們的姓名及聯絡資料(例如電話號碼、電郵地址及/或聯絡地址)及/或提供該聯絡資料予關連人士(詳情載於所附上之收集個人資料聲明)以供該人士用作於附上之收集個人資料聲明中所列的產品、服務或宣傳活動的直接促銷用途·但領展在未得到閣下/你們同意之情況下·不可如此使用或提供閣下/你們的個人資料。

Link intends to use your name(s) and contact details (such as telephone number(s), email address(es) and/or correspondence address(es)) and/or provide the same contact details to the Related Parties (more particularly set out in the attached Personal Information Collection Statement) for the Related Parties' use in direct marketing products, services or promotional events stated in the attached Personal Information Collection Statement but Link cannot use or provide your personal data without your consent(s).

(註：請簽署本申請表格以表示閣下/你們同意如此使用閣下/你們的個人資料。如閣下/你們不同意領展使用閣下/你們的個人資料作相關的直接促銷用途·請於簽署本表格前於以下空格加上 ✓ 號以表示反對。)

(Remarks: Please sign this application to indicate your agreement to such use. If you do not agree to the use of your personal data by Link for the relevant direct marketing, please indicate your objection(s) by ticking the box below before signing this application.)

本人/我們(申請人)反對本人/我們的個人資料用作所建議的直接促銷用途·無論該等用途貴公司將會得益與否。

I/We, the Applicant(s), OBJECT to the proposed use of my/our personal data in direct marketing, whether or not the same is for gain.

(註：請簽署本申請表格以表示閣下/你們同意領展提供/轉交閣下/你們的個人資料予關連人士。如閣下/你們不同意領展提供/轉交閣下/你們的個人資料予關連人士，以供該人士作相關的直接促銷用途，請於簽署本表格前於以下空格加上✓號以表示反對。)

(Remarks : Please sign this application to indicate your agreement to the provision/transfer of personal data by Link to the Related Parties. If you do not agree to the provision/transfer of your personal data by Link to the Related Parties for the Related Parties' use in direct marketing, please indicate your objection(s) by ticking the box below before signing this application.)

本人/我們(申請人)反對貴公司提供/轉交本人/我們的個人資料予關連人士，以供該人士作直接促銷用途(無論該等提供/轉交貴公司將會得益與否)。

I/We, the Applicant(s), OBJECT to the proposed provision/transfer of my/our personal data to the Related Parties for the Related Parties' use in direct marketing, whether or not the same is for gain.

填寫此申請表前，本人/我們已詳閱、明白及同意貴公司根據《個人資料(私隱)條例》(第 486 章) 所制訂及附於此申請表的個人資料收集聲明。本人/我們謹此聲明，在此申請書上所填報的資料均為正確及完整無誤的。

Before filling in this application form, I/we have read carefully, understood and agreed with your company's Personal Information Collection Statement attached to this application form which is designed and based on the **Personal Data (Privacy) Ordinance (Cap 486)**. I/we declare that the details which I/we have provided in this application form are true, complete and correct.

\_\_\_\_\_  
申請人簽署及公司蓋印(如適用)

Applicant's Signature & Company Chop (if applicable)

\_\_\_\_\_  
日期

Date

**職員專用 For Official Use Only**

\_\_\_\_\_  
**批核 Approved By:**

申請號碼：

Application No. : \_\_\_\_\_

生效日期：

Effective Date : \_\_\_\_\_

(附件) (Appendix) 參與車場 Participating Car Parks

區域 District		停車場 Car park
港島 HK Island	港島東 Eastern	興華 B 停車場 Hing Wah Car Park B*
		愛東停車場 Oi Tung Car Park
	港島南 Southern	赤柱廣場停車場 Stanley Plaza Car Park*
九龍 Kowloon	黃大仙 Wong Tai Sin	樂富 B 區停車場 Lok Fu Zone B Car Park
		樂富街市停車場 Lok Fu Market Car Park*
		黃大仙中心北館停車場 Temple Mall North Car Park*
新界 New Territories	離島 Islands	富東 A 停車場 Fu Tung Car Park A
		逸東 3 號停車場 Yat Tung Car Park 3*
	新界北 North	彩園 C 停車場 Choi Yuen Car Park C*
	大埔 Tai Po	太和 B 停車場 Tai Wo Car Park B
	將軍澳 Tseung Kwan O	TKO Spot B 停車場 TKO Spot Car Park B*
	青衣 Tsing Yi	長發停車場 Cheung Fat Car Park
	屯門 Tuen Mun	富泰停車場 Fu Tai Car Park*
	元朗 Yuen Long	天盛 A 停車場 Tin Shing Car Park A*

\*設有快速充電設備 With Quick Charger(s)

註: 以上資料只供參考, 如有更改, 恕不另行通知。

Note: The information above is for reference only. No prior notice will be given for any change.

## 收集個人資料聲明

本聲明是由領展物業管理有限公司（「**領展物業管理**」）作為領展房地產投資信託基金管理人領展資產管理有限公司的附屬公司及領展物業有限公司（統稱「**我們**」或「**我們的**」或「**領展**」）根據香港特別行政區法例第486章《個人資料（私隱）條例》（「**《私隱條例》**」）而作出。本聲明旨在通知閣下我們收集閣下個人資料的原因、將如何使用該等資料、個人資料將轉交何人及應向誰提出查閱資料的要求。

### **收集 - 為何我們收集閣下的資料**

我們不時向閣下收集個人資料，以便向閣下提供更好的服務以及提升閣下在領展旗下停車場、鄰近購物中心及/或物業、街市及熟食檔之客戶體驗。

我們會在有關表格或申請表上指出所需的個人資料是強制性或自願性。倘在我們的停車場之相關表格或申請表指明所收集的個人資料是屬於強制性，而閣下希望我們提供閣下所申請的服務，則閣下必須向我們提供閣下的個人資料。但如閣下不向我們提供所需的個人資料，我們將無法向閣下提供領展物業管理及/或領展物業有限公司的部分訊息、材料、服務及/或產品，當中包括使用領展旗下停車場。如領展停車場之相關表格或申請表指明所收集的個人資料是屬於自願性，閣下則可選擇是否向我們提供閣下的個人資料。

### **用途 - 閣下資料的可能用途**

我們持有的個人資料將可能用於以下用途：

1. 促進我們業務的日常管理及運作，以及改善我們為領展停車場使用者（「**使用者**」）提供之服務；
2. 申請、管理、延續及終止領展停車場的許可證或使用；
3. 對身份進行識別、配對及/或記錄，以便維持與使用者的聯繫及更新其資料；
4. 核對使用者是否遵守領展停車場的土地契約及其他土地文件；
5. 核對於領展停車場之任何許可證及泊車優惠資格；
6. 處理使用者的查詢及意見回饋，以便向其提供更佳服務；
7. 不定時進行研究、內部統計和分析，以便了解使用者的需求及改善服務質素；
8. 向使用者提供領展停車場的最新消息和活動及鄰近領展物業有關的任何推廣活動及服務，以及有關領展房地產信託的最新發展；
9. 因應任何法律、法規或法院命令，及/或任何政府、監管機構、執法機關或行政組織（在香港特別行政區境內或外）之要求而作出資料披露；
10. 為進行法律申索或抗辯、徵詢法律意見及/或在行使、捍衛及保護領展及/或領展停車場之營運商、承辦商、代理人及第三方服務商的權利或財產，當中包括對任何以下人士所造成的干擾行動（不論屬於蓄意或無意）進行識別、聯絡或採取法律行動；任何人士干擾上述人士的權利或財產及/或任何人士干擾第三者造成第三者因這干擾行動而受到傷害或其財產受到損害。

## 將個人資料用於直接促銷用途/提供個人資料予其他人士作為直接促銷用途

我們擬將閣下的個人資料用於直接促銷用途，但除非我們已得到閣下的同意（包括表示不反對擬作之用途），否則我們不會如此使用閣下的個人資料。

此外，我們擬提供閣下的個人資料予以下全部或其中任何人士（「**關連人士**」）作為他們直接促銷用途：領展房託基金所持有的公司包括所有特別目的投資工具、領展物業有限公司、領展資產管理有限公司、領展物業管理及上述公司旗下的附屬公司(如有) 及任何代理人、承辦商及第三方服務商。但除非我們已得到閣下的同意（包括表示不反對擬作出之提供），否則我們不會如此提供閣下的個人資料。請注意我們在提供閣下的個人資料一事當中將會得益。

我們會使用閣下的姓名及聯絡資料（例如電話號碼、電郵地址及/或通訊地址），或提供該資料予全部或任何關連人士以供該等人士透過信函、電郵、電話、短訊、印刷品、通訊、小冊子及宣傳單張等不同的通訊途徑促銷下列服務、產品及宣傳活動。該等服務、產品及宣傳活動包括：

1. 為使用者提供領展旗下停車場及/或物業內所提供車位、許可證、推廣服務，及其他獎勵計劃的消息；
2. 為我們的合作品牌夥伴、服務供應商、社區參與計劃夥伴及租戶在任何領展旗下停車場及/或物業內提供產品及服務；
3. 在領展停車場及/或物業內對餐飲、娛樂、消閒及體育或類似活動進行推廣；
4. 由領展資產管理有限公司及/或領展物業管理及/或領展物業有限公司及/或旗下的附屬公司於領展停車場及/或物業內進行資產提升項目及其他計劃，從而改善其環境；及
5. 與領展停車場及/或物業內零售設施、業務及活動有關的任何其他服務、產品及活動。

倘閣下反對我們使用閣下的個人資料及/或提供閣下個人資料予關連人士，以供該人士作有關的直接促銷用途，請於表格內的有關部分加上✓號，表示閣下**反對**收取直接促銷材料及/或提供閣下個人資料予關連人士作直接促銷用途。倘閣下簽署表格卻並未有加上✓號，即表示閣下同意我們可使用閣下的個人資料及/或提供閣下個人資料予關連人士作有關的直接促銷用途。

閣下可於任何時間選擇不准許我們使用閣下的個人資料作直接促銷用途或提供閣下資料予關連人士，以供該等人士作為直接促銷用途，請以書面通知領展物業管理有限公司，地址為香港九龍觀塘海濱道77號海濱匯1座20樓（收件人：公司資料私隱主任），

或電郵至[enquiriesprivacydata@linkreit.com](mailto:enquiriesprivacydata@linkreit.com)，而閣下毋須就此繳付任何費用。

## 閣下個人資料的轉交

我們將會對持有的個人資料保密，但我們可能向下列人士披露及/或轉交有關個人資料(不論在香港特別行政區以內或以外)，以用作本聲明所載用途：

1. 領展房地產投資信託基金下的公司/實體包括但不限於 (i) 領展資產管理有限公司作為領展房地產投資信託基金的管理人及 (ii) 領展物業有限公司及 (iii) 領展房地產投資信託基金的所有特別目的投資工具及 (iv) (i)、(ii) 及 (iii) 的附屬公司 (如有) 或關連公司 (如有)，就有關領展停車場及/或領展物業之業務及活動；
2. 專業顧問、服務供應商或承包商，於領展停車場及/或領展物業內為我們提供物業管理服務、租賃或特許使用服務；
3. 就有關領展停車場及/或領展物業內的業務及活動，向我們提供行政、電訊、電腦、付款、內容、資訊及其他促銷或推廣服務的任何代理人、承包商或第三方服務提供者；
4. 上述協助我們進行直接促銷或推廣服務的承辦商、代理人及第三方服務商；
5. 對我們負有保密責任，或承諾為閣下的個人資料保密，且於使用時嚴格遵守《私隱條例》規定的任何人士(例如會計師、法律顧問及其他顧問)；
6. 任何政府、執法機構或行政組織；及
7. 根據法律規定我們有責任向其作出披露的任何人士。

## 個人資料的安全保障

我們一向致力確保閣下的個人資料受到保護，以免在未經授權或意外的情況下被查閱、處理、刪除或用作其他用途。我們已執行各項適當的實質、電子及管理措施，以保障及確保閣下個人資料的安全。

## 資料的保留

我們會將閣下的個人資料保存一段合理時間，以達到收集該等資料的目的或遵守香港的相關規則、規例及法律。不再需要使用的個人資料將在該目的已達成後銷毀。

## 資料的安全保障

閣下的個人資料將存放於領展物業管理及/或領展物業有限公司的辦事處，或領展物業管理及/或領展物業有限公司委聘的服務供應商，並僅將提供予獲得我們授權的僱員及服務供應商查閱。

## 查閱/改正資料的要求

根據《私隱條例》，任何人士均有權要求查閱及改正由我們就該人士持有的個人資料。根據《私隱條例》的條款，領展物業管理及/或領展物業有限公司有權就處理任何資料查閱要求收取合理費用。倘閣下有意查閱或更改閣下由我們持有的個人資料，請將有關要求送交下述地址：

香港九龍觀塘  
海濱道 77 號  
海濱匯 1 座 20 樓  
領展物業管理有限公司  
公司資料私隱主任收  
或電郵至：[PersonalDataPrivacy@linkreit.com](mailto:PersonalDataPrivacy@linkreit.com)

## 語言版本

本聲明中英文版本倘有歧義，概以英文版本為準

**注意：本收集個人資料聲明可予更改。**

## **Personal Information Collection Statement**

This Statement is made by Link Property Management Services Limited (“**Link Property Management**”) as subsidiary of Link Asset Management Limited being the manager of Link Real Estate Investment Trust (“**Link REIT**”) and Link Properties Limited (collectively “**we**”, “**our**”, “**Link**” or “**us**”), in accordance with the Personal Data (Privacy) Ordinance (Cap. 486) of the Laws of Hong Kong Special Administrative Region (“**the PDPO**”). This Statement intends to notify you why your personal data is collected, how it will be used, to whom the personal data will be transferred and to whom data access requests are to be addressed.

### **Collection - Why We Collect Your Data**

From time to time, we may collect your personal data to provide our services to you and in an effort to improve your customer experience at the car parks owned by Link (“**Link Car Parks**”) as well as nearby shopping centers and/or properties, fresh market, cooked food stalls owned by Link (“**Link Premises**”).

We will indicate in the relevant forms or applications if the required personal data is obligatory or voluntary. If the collection of personal data on the relevant forms or applications for Link Car Parks is stated to be obligatory, you **MUST** provide your personal data to us if you want us to provide the service for which you are applying. If you do not provide the required personal data, we may not be able to provide you with the information, materials, services and/or products of Link Property Management and/or Link Properties Limited including the use of Link Car Parks. If the collection of personal data on the relevant forms or applications for Link Car Parks is stated to be voluntary, you do not have to provide the said personal data.

### **Use - How Your Data May Be Used**

Personal data held by us will be used in the following manner :

1. to facilitate the daily administration and operation of our business and improvement to our services and products for users of Link Car Parks (“**Users**”);
2. for the application, administration, continuation and termination of licences or use of Link Car Parks;
3. for identity verification, matching and/or records and for maintaining communication with Users and updating of their profile;
4. for checking user compliance with the land leases and other land documents of Link Car Parks;
5. for checking eligibility of any concession and parking privileges at Link Car Parks;
6. for handling enquiries and feedbacks for better services to Users;
7. for conducting research, internal statistics and analysis purposes from time to time to better understanding of the Users’ needs and to enhance services to Users;
8. for updating our Users with news and events at Link Car Parks and Link Premises nearby together with any marketing and promotion, service products, activities, events and functions provided thereat or in relation thereto, and the latest developments about Link REIT;
9. for making disclosure so required by law, regulation, or court order of any jurisdiction, and/or so requested by any government, regulatory or law enforcement authority or administrative organization within or outside Hong Kong Special Administrative Region;
10. for establishing legal claims or defenses; obtaining legal advice; and/or exercising, defending and/or protecting the rights or properties of Link and/or Link Car Parks’ operators, contractors, agents and third party service providers, including identifying, contacting or bringing legal action against any person who may be interfering with such rights or properties (whether intentionally or otherwise) and/or where any other third party may be harmed or property of any third party maybe damaged by such interference.



## **Use of Personal Data in Direct Marketing / Provision of Personal Data to others for Use in Direct Marketing**

We intend to use your personal data in direct marketing, and we may not so use your personal data unless we have received your consent (which includes an indication of no objection to the intended use).

Furthermore, we intend to provide your personal data to all or any of the following parties (“Related Parties”) for use by them in direct marketing: the entities comprising all the special purpose vehicles of Link REIT, Link Properties Limited, Link Asset Management Limited, Link Property Management and their subsidiaries (if any) and any agent, contractor or third party service provider so engaged by them. However, we may not so provide the data unless we have received your consent (which includes an indication of no objection to the intended provision). Please note that the personal data is to be provided for gain by us.

We would like to use your name and contact details (such as telephone number, email address and/or correspondence address), or provide the same to all or any of the Related Parties for the Related Parties’ use for marketing the following services, products and promotional events through various communication means such as direct-mail, email, telephone, SMS, printed matter, newsletter, brochure and leaflets. The services, products and promotional events include:

1. offer information on spaces at Link Car Parks, licensing, promotion, and other incentive programmes for Users at Link Car Parks and/or Link Premises;
2. products and services offered by our co-branding partners, service providers, community engagement partners and tenants at any of Link Car Parks and/or Link Premises;
3. promotions on food, wine and beverages, entertainment, leisure, and sports or similar events at Link Car Parks and/or Link Premises;
4. our asset enhancement initiatives and other initiatives by Link Asset Management Limited and/or Link Property Management and/or Link Properties Limited and/or their subsidiaries at Link Car Parks and/or Link Premises for environment improvement; and
5. other services, products and events relating to our retail facilities, business and activities at Link Car Parks and/or Link Premises.

If you object to our use of your personal data and/or provision of your personal data to the Related Parties for the Related Parties’ use for the relevant direct marketing purposes, please **TICK THE BOX** indicating your **OBJECTION** to receiving direct marketing materials and/or to the provision of your personal data to the Related Parties for the Related Parties’ use in direct marketing in the relevant part of the forms. If you do not tick the relevant boxes, by signing the form you agree that we may use your personal data and/or provide your personal data to the Related Parties for the relevant direct marketing purposes.

You may, at any time without charge, choose to opt-out from us using your personal data for direct marketing or providing your data to the Related Parties for use by them in direct marketing by writing to us at Link Property Management Services Limited, 20/F, Tower 1, The Quayside, 77 Hoi Bun Road, Kwun Tong, Kowloon, Hong Kong (Attention: Corporate Data Privacy Officer), or by email [enquiriesprivacydata@linkreit.com](mailto:enquiriesprivacydata@linkreit.com).

## **Transfer of Your Personal Data**

Personal data held by us will be kept confidential but we may disclose and/or transfer such data to the following parties (whether within or outside the Hong Kong Special Administrative Region) for the purposes set out in this Statement:

1. the companies/entities under the Link REIT including but not limited to (i) Link Asset Management Limited as manager of Link REIT and (ii) Link Properties Limited and (iii) all the special purpose vehicles of Link REIT and (iv) the subsidiary (if any) or related company (if any) of (i), (ii) and (iii) in connection with the operation of our business and activities at Link Car Parks and/or Link Premises;
2. professional advisors, service providers or contractors providing us with property management services, letting or licensing services at Link Car Parks and / or Link Premises;
3. any agent, contractor or third party service provider who provides administrations, telecommunications, computer, payment, content, information or other marketing and promotional services to us in connection with the operation of our business and activities at or in relation to Link Car Parks and / or Link Premises;
4. any agent, contractor or third party service provider who assists us to carry out direct marketing activities as per above;
5. any person under a duty of confidentiality to us or who has undertaken to keep your personal data confidential and use them in strict compliance with the requirements of the PDPO (such as accountants, legal advisors and other advisors);
6. any government, law enforcement authority or administrative organization; and
7. any person to whom we are under an obligation under law to make disclosure.

## **Personal Data Security**

We strive at all times to ensure that your personal data will be protected against unauthorised or accidental access, processing, erasure or other uses. We have implemented appropriate physical, electronic and managerial measures to safeguard and secure your personal data.

## **Retention of Data**

We will keep your personal data for a reasonable time to fulfil the purpose for which the data was collected or comply with the relevant rules, regulations and laws of Hong Kong. Personal data which is no longer required will be destroyed.

## **Data Security**

Your personal data will be kept in the office of Link Property Management and/or Link Properties Limited or by the service providers engaged by Link Property Management and/or Link Properties Limited and are accessible only to our authorized employees and service providers.

## **Data Access/Correction Requests**

Under the PDPO, any individual has the right to request access to and correction of his or her personal data held by us. In accordance with the terms of the PDPO, Link Property Management have the right to charge a reasonable fee for the processing of any data access request.

If you wish to access or correct your personal data held by us, please send your request to:

**Corporate Data Privacy Officer, Link Property Management Services Limited, 20/F, Tower 1, The Quayside, 77 Hoi Bun Road, Kwun Tong, Kowloon, Hong Kong**

or by e-mail: [PersonalDataPrivacy@linkreit.com](mailto:PersonalDataPrivacy@linkreit.com)

## **Language Versions**

In case of discrepancies between the English and Chinese versions of this Statement, the English version shall apply and prevail.

**NOTE: This Personal Information Collection Statement is subject to change.**